

# REMOTE DEPOSIT ANYWHERE INSTRUCTIONS

- Open your WCCU Mobile App
- Select "Remote Deposit"
- Select "Deposit a Check"
- Select "Check Front"
- Take a picture of the front of the check and select "Use" if the picture is clear.
- Before taking a picture of the back of the check, write **"FOR MOBILE DEPOSIT AT WCCU"** legibly on the back of the check. The app **WILL NOT** accept your deposit without this wording! Take a picture of the back of the check and select "Use" if the picture is clear.
- Enter the Check Amount.
- Select "Deposit to Account"
- Select the Account you wish to deposit to.
- If everything looks correct, select "Deposit"
- You will receive a confirmation that your deposit has been processed.
- Your deposit will appear in your account in real time; however, A TWO DAY BUSINESS HOLD will be placed on the deposit, so it will be unavailable until the hold time has expired.  
*\*If a longer hold applies, you will be notified!*
- Please retain the original check for at least 14 business days.
- After 14 business days, PLEASE DESTROY THE ORIGINAL CHECK OR WRITE "VOID" ACROSS THE FRONT OF THE CHECK.
- If a member attempts to duplicate a deposit, access to this product will be revoked. If fraud is suspected, Western Cooperative Credit Union will initiate legal action.